



YMCA Youth & Government (Y&G)
Registration Guide

Participants under the age of 18
MUST have a parent or guardian
present for the registration process.

Go to

<https://centralnm.recliquecore.com/programs/>

- Under “Branches” select “Adolescent Programs”

Step 1

Middle School Student Registration

Branch: Adolescent Programs

Dates: 11/1/24 - 11/2/24

VIEW

1. Select "View"
next to
Participant Type

Registration Information

Open	Close	Register At	Member	Non-Member
4/26/24	9/15/24	Online / Front Desk	\$ 150.00	\$ 150.00

Available Sessions

Register Selected >

Date(s)

11/01/24 - 11/02/24

Register >

Closes

09/15/2024

Register Selected >

MS Advisor/Teacher Registration

Branch: Adolescent Programs

Dates: 11/1/24 - 11/2/24


VIEW

2. Check box next
to program date

3. Select "Register
Selected"

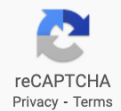
Step 2

Which best describes you?


 I am an existing **ONLINE USER**
and I **KNOW** my login credentials


Email or Username

Password



Submit

 I am a **MEMBER OR PARTICIPANT** and I **DON'T KNOW** my credentials

 I have **NEVER** been a member or participant and I want to create a **NEW ACCOUNT**

If you or your parent/guardian are not members, create a new account.

If you or your parent or guardian are YMCA members, login. If you registered for Y&G last year, you can use the same login information.

Step 3

YMCA Members

- After logging in, you should be directed to the Youth & Government registration. Skip to Step 10.

Non-Members

- You will be directed to enter your member information. There is no membership cost. Continue to the next step for directions.

Step 4 – Non-members

We need to know what you will be calling your 'Home Branch' before you can select your membership type or register to any program. Your Home Branch is likely the branch that is closest to you and you intend to visit the most. **Please select your branch below**

A Adolescent Programs
4901 Indian School Rd
NE
Albuquerque, NM 87111

B Camp Shaver
22900 Highway 4
Jemez Springs, NM
87025

C Central
201 University NE
Albuquerque, NM 87106

D Corporate
4901 Indian School Rd
NE
Albuquerque, NM 87110

E Horn
4901 Indian School Road
NE
Albuquerque, NM 87110

F McLeod
12500 Comanche NE
Albuquerque, NM 87111

G Rio Rancho
4901 Indian School Rd
NE
Albuquerque, NM 87110

H Santa Fe
6537 Airport RD
Santa Fe, NM 87507

I Sports
4901 Indian School Rd
NE
Albuquerque, NM 87110

J Westside
4901 Indian School Rd
NE
Albuquerque, NM 87110

Select the closest
YMCA Branch or
select “Adolescent
Programs.”

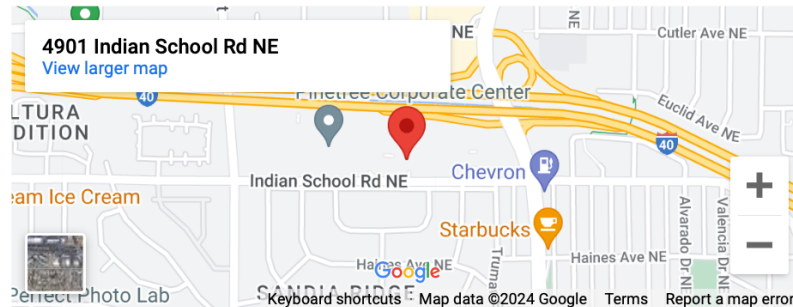
Step 5 – Non-members

[← All Branches](#)

Adolescent Programs

♥ 4901 Indian School Rd NE
Albuquerque, NM 87111

[Read more about this branch](#)

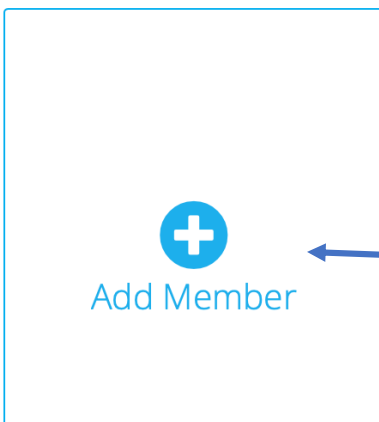


Below is the selected membership type:

⚠ If you believe you are eligible for a corporate or any other type of discount, please sign up at your local branch.

Name	Joining Fee	Recurring
Non-Member	\$ 0.00	FREE

Below are the members for this membership



[Select Different Membership Type](#)

The system will default to a non-member registration. If you wish to sign up for a membership at the YMCA, you can click “Select Different Membership Type” to view prices and options.

If you only want to register for Youth and Government, then proceed by clicking “Add Member.”

Step 6 – Non-members


Non-Member UID: 20000012 \$ 0.00

[Account](#) [Invoices](#) [Payment Methods](#) [Programs](#) [Unpaid](#) [Donations](#) [Scheduling](#) [Add Member](#)

Personal Information ^ **Photo** ^

First Name * Middle Name Last Name * Gender - Select Gender - v

Birthdate * Marital Status - Select Marital Stat v Race - Select Race - v


Select Image

Health ^

Special Health Needs / Allergies

If the participant is under the age of 18, add at least one parent or guardian first. This will be the primary person on the account. For the parent/guardian, you only need to complete the “Personal Information” and “Contact Information” sections then click “Continue.”

Step 7 – Non-members

[Read more about this branch](#)



Below is the selected membership type:

[Select Different Membership Type](#)

⚠ If you believe you are eligible for a corporate or any other type of discount, please sign up at your local branch.

Name	Joining Fee	Recurring
Non-Member	\$ 0.00	FREE

Below are the members for this membership

Name Hannah Wood
Age 34
Gender Female
Status Inactive

(PRIMARY)

Name Jane Doe
Age 14
Gender Female
Status Pending

(Make Primary)

Add Member

Reset

Continue

(Continued for participants under 18)

Click “Add Member” again, and this time, add the participant information to register for Youth & Government. Please include health information for the participant as well as “Personal Information” and “Contact Information.”

If you are registering siblings for the program, you can add the next participant by clicking “Add Member” again and entering the same information.

When all relevant members have been added, click “Continue.”

Step 9 – Non-Members

Billing Information

Membership Type:

Select Billing Cycle *:

Select Draft Day *:

First Name: Last Name: Phone Number: Email:

Billing Address: City: State: Zip:

Payment Method

Payment Method *:

You don't need to provide any payment method information if you don't have an amount due.

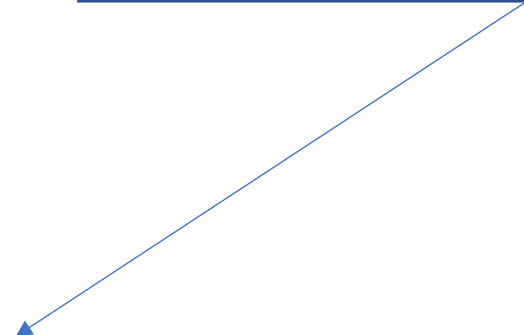
Due Today	
Join Fee	\$ 0.00
Prorated Fees Jan 2 '24 - Jan 31 '24	\$ 0.00
Discounts	\$ 0.00 <i>(Join)</i>
Due Today Subtotal	\$ 0.00
Today Addons	\$ 0.00
Due Today	\$ 0.00

Recurring Dues	
Recurring Price	\$ 0.00
Discounts	\$ 0.00
Recurring Subtotal	\$ 0.00
Recurring Addons	\$ 0.00
Monthly Total	\$ 0.00
Recurring Total	\$ 0.00 <i>(monthly)</i>
Next Bill: 02/01/2024	

Review the YMCA registration. If you are signing up as a Non-Member, there is no cost for this portion of the registration. Please click Continue.

< Back

Complete

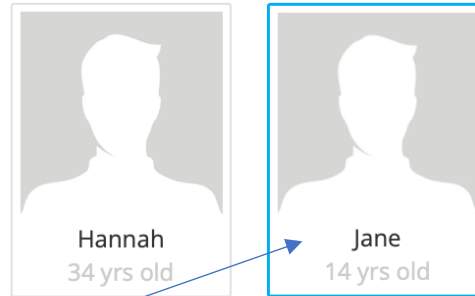


Step 10

Youth & Government | Alumni/Volunteer Registration

\$ 0.00

Select the member you are registering for this program



Program Branch

Select branch you want to do this program on Adolescent Programs ▾

Participant Contact Information

Home Address *	Line 2	City *	State *	Zip *
<input type="text"/>	<input type="text"/>	<input type="text"/>	New Mexico ▾	<input type="text"/>
Primary Ph. (Cell) *	Alt. Phone (Home)	Email *	Emergency Contact *	Emergency Phone *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=" - -"/>

Special Health Needs / Allergies (**Required ***) Yes None

Edit the information for this member **ONLY** Update **ALL** members in this unit

Program Questions

Select the member you are registering for Youth & Government and fill out Participant Contact Information and Program Questions.

If you are registering siblings, register one individual first and then you can return to register additional participants.

Step 11

Complete Program
Questions

Click Next

Program Questions

Do you have dietary needs we should be aware of?

- Vegetarian
- Vegan
- No Dairy
- Kosher
- No Pork
- Gluten Free
- Nut Allergy
- Other

If you selected "other" for dietary needs, please list.

Preferred pronouns

What Middle School do you attend? *

Grade Level *

What High School do you plan to attend? (8th graders)

T-Shirt Size

< Cancel

Next >

Step 12

WAIVER / TERMS

① Registration Questions ② Waivers and Agreements ③ Review and Payment

Read and Complete the Program-Specific Waivers and Agreements
For Participants under the age of 18, these MUST be acknowledged by a Parent/Guardian.

- Assumption of Risk/Acknowledgement
- Photo and Video/Audio Recording Release
- Youth & Government Code of Conduct
- Youth & Government General Event Agreement

Step 13

Middle School Registration will default to program cost of \$150.

If you have been approved for a scholarship or your school is paying all or part of your registration, you will be provided a promo code for registration. If you have not received this code, email nmyag@ymcacnm.org for help.

Select Payment Method

Complete Payment and Submit Registration

Payment

Aug 6th 2024

Youth & Government | Middle School Student Registration | Jane Doe

Fees

Item	Fee (Inactive Member)	Min. Due Today
11/01/2024 - 11/02/2024	150.00	150.00
Total	150.00	150.00

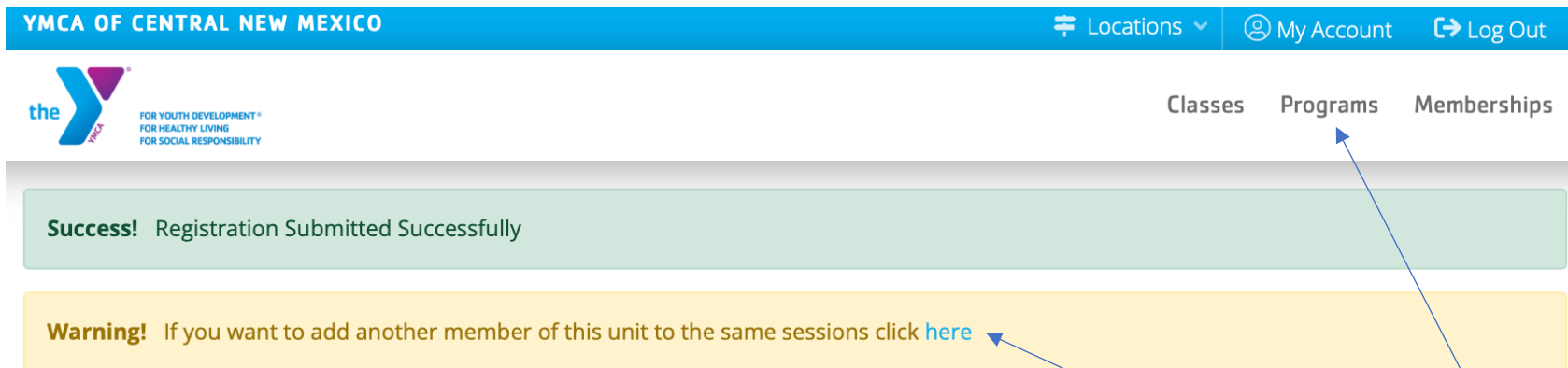
Promo Code

Payment

Payment Amount

Payment Method

Step 14 – OPTIONAL Additional Participant Registration



The screenshot shows the top navigation bar of the YMCA of Central New Mexico website. The navigation bar is blue and contains the text "YMCA OF CENTRAL NEW MEXICO" on the left, and "Locations" with a dropdown arrow, "My Account" with a user icon, and "Log Out" with an arrow icon on the right. Below the navigation bar is the YMCA logo, which includes the text "the Y" and "FOR YOUTH DEVELOPMENT FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY". To the right of the logo are three tabs: "Classes", "Programs", and "Memberships". Below the navigation bar is a green banner that says "Success! Registration Submitted Successfully". Below the green banner is a yellow banner that says "Warning! If you want to add another member of this unit to the same sessions click [here](#)".

Once you have reached the confirmation page, you will see a banner confirming successful registration. A second banner gives you the option to register another member of the membership unit to the same session. If you have another participant to register, click “here.”

If you have another participant to register for a different session, i.e. a middle school student or a parent who will be an advisor or volunteer, go back to the “Programs” tab at the top and return to find Youth & Government sessions under “Adolescent Programs.”